



# Blakehurst High School Library

## Referencing

### What is referencing?

Referencing is simply acknowledging your sources and showing where you've found your information. Referencing is mandatory in universities and TAFES and it is also mandatory at Blakehurst High School. As digital citizens, citing our sources is critical to our learning.

### Why do I need to reference?

Citing, referencing or acknowledging sources mean the same thing and refer to the process of recognising that you have used someone else's work. When referencing, we acknowledge the original author and disclose that the work we have submitted contains the work of others.

Whenever we use some else's words or ideas, we must reference them, even if we put sources into our own words. If we don't, it's plagiarism.

As part of your assessment, marks will generally be awarded for referencing in marking criteria. If your assessment criteria requests referencing, you must comply.

### Referencing makes us better writers

- When we recognise our sources, we display integrity.
- Our writing becomes more credible.
- Markers see we have read widely to locate quality resources that support our writing.
- When our markers follow-up our references, they can give us better feedback.

### What is the difference between a reference list and a bibliography?

Reference list	Bibliography
This is the detailed list of references that you have cited in your work	This is the detailed list of references that you have cited in your work
Anything you've written about or referred to directly.	Anything you've written about or referred to directly.
	It also includes sources you have looked at to generate your ideas.

Use the BHS reference recorder to keep a record of your sources. Hardcopies can be found in the library.

**When in doubt, ask for help from your teacher or your teacher librarian.**

**Integrity Rigour Empathy**