



## **BLAKEHURST HIGH SCHOOL**

## **Mobile Phone & Wearable Devices Flowchart**

## Student compliant scenario

Device used/rings in class.

Student sent to office to hand in their device.

Logged in Sentral by Admin staff as phone level 1. Student gets device back at the end of the day.

Logged in Sentral by Admin staff as phone level 2. Admin to call parents to pick up their device. Logged in Sentral by Admin staff as phone level 3. Deputy to issue further disciplinary measures.

# Student Non-compliant scenario

### Device used/rings in class

Student refuses Class Teacher's instruction to take the device to the office. Class Teacher to log incident on Sentral and refer to Head Teacher to follow up.

Head Teacher to follow up ASAP and ask student to hand in their device.

#### If the student refuses

Student refuses the instruction by the Head Teacher to hand in their device.

### If the student complies

Admin staff to log on Sentral at the appropriate phone level. Action to be taken according to the phone level issued. Head Teacher records on Sentral. HT to call or email parents informing them that student will be in the Reflection Room the following day.

Deputy to place student in reflection room the following day.